Hours Not Worked
Louisville Metro Police Department

LouieStat

KPI Owner: Cheryl Triplett | **Process: Time and Attendance**

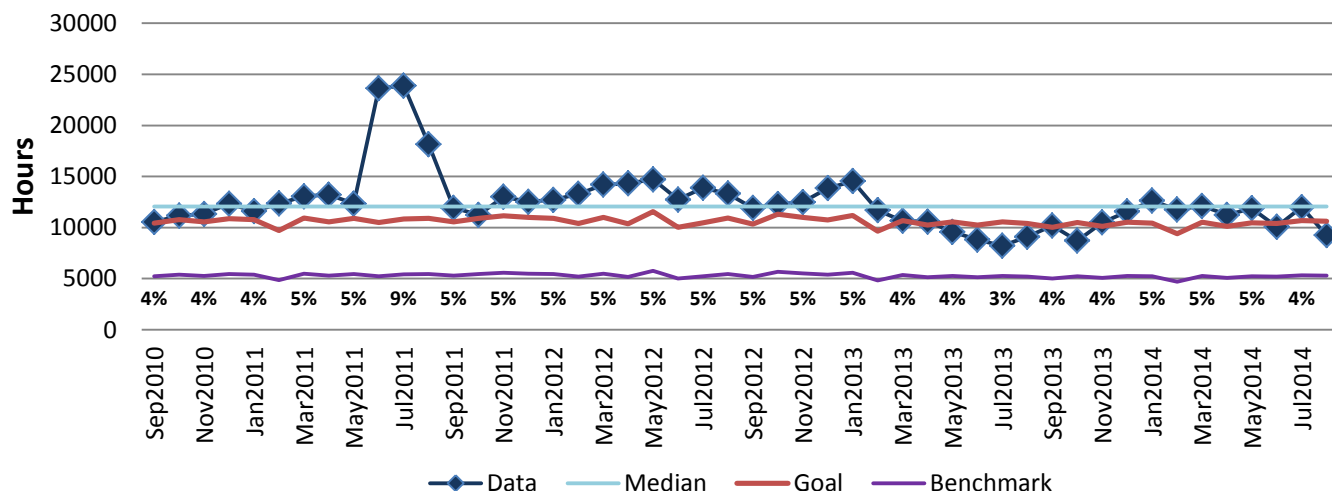| Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: CY 2012, 4% **Goal:** 4% of Total Opportunities **Benchmark: 2% of Total Opportunities**	**Data Source:** PeopleSoft, CY 2012 **Goal Source:** Executive Mandate **Benchmark Source:** OPI	**Plan-Do-Check-Act Step 2:** Validate problem: baseline, benchmark, & goal **Measurement Method:** The monthly sum of hours employees were not at work performing normal job functions (not including earned vacations or paid holidays) **Why Measure:** To better understand the culture which impacts employee time and attendance **Next Improvement Step:** TBD

How Are We Doing?

Sep2013-Aug2014 12 Month Goal	Sep2013-Aug2014 12 Month Actual		Aug2014 Goal	Aug2014 Actual	
123,880	**131,973**	(yellow light)	**10,618**	**9,253**	(green light)
Hours	Hours		Hours	Hours	

Hours Not Worked

Good

Legend: Data — Median — Goal — Benchmark

Percentages along axis: 4% 4% 4% 5% 5% 9% 5% 5% 5% 5% 5% 5% 5% 5% 5% 4% 4% 3% 4% 4% 5% 5% 5% 4%

Sep2013-Aug2014 Pareto Analysis

Category	Hours	Individual %
FMLA	36,916	35%
Sick	31,405	29%
Military	19,353	18%
Medical Leave	13,826	13%
Funeral	5,202	5%

Legend: Number — Cumulative % — Individual %

Report Generated: 02/09/2015

Monthly Measurement

Data Expires: 09/22/2014